

No. D-11031/14/08-NMRF
Government of India
Ministry of Earth Sciences
National Centre for Medium Range Weather Forecasting
A-50, Institutional Area,
Phase-II, Sector-62,
NOIDA
Dated:10.6.2011

Subject: Quotations for Comprehensive Pest/Rodent Control Treatment/Anti termite treatment for building/ structures of NCMRWF complex, Noida – regarding

Sealed tenders are invited in two bid system from experienced Indian firms for providing comprehensive Pest/Rodent Control Treatment/Anti termite treatment for building/ structures of NCMRWF complex, at A-50, Institutional Area, Phase-II, Sector-62 Noida in the given Technical and Financial bid format for a period of two years.

1. **SCOPE OF WORK**

1.1 The job of comprehensive pest/rodent control treatment/anti termite treatment shall include eradication of cockroaches, mosquitoes, flies, lizards, termite etc. through permitted insecticides as per Government of India and WHO norms. The pest/rodent control and anti termite treatment shall leave no space unattended. Contracted agency shall ensure that the pest control once done shall remain effective upto next pest/rodent control/anti termite treatment, failing which it shall have to be done again without any additional cost.

1.2 Total area to be covered under this contract is about 10700 Sq. Meter spreading in the level of three floors viz. Ground, First and Second Floor and Guest House.

1.3 The period of contract shall be for a period of two years. However, the contract can be further extended for a period of one year with mutual consent subject to satisfactory performance of the agency. NCMRWF reserves the right to terminate the contract at any time during the contracted period by giving a notice of 30 days, without assigning any reason whatsoever

2. INSTRUCTION TO BIDDERS

2.1 The sealed quotations addressed to the Dy. Secretary, National Centre for Medium Range Weather Forecasting (NCMRWF), A-50, Institutional Area, Phase-II, Sector-62, Noida, UP should be dropped on or before 15.7.2011 by 2.30 p.m. in the tender box kept at the premises of NCMRWF.

2.2 The tenderers have to submit Bid Security (EMD) of Rs.6,000/- in the form of Account Payee Demand Draft, Fixed Deposit receipt, Banker's cheque or Bank Guarantee from any commercial bank drawn in favour of the DDO, Ministry of Earth Sciences, Block-12, CGO Complex, Lodi Road, New Delhi – 110 003 along-with the Tenders/Quotations. Tenders/Quotations without Bid Security will not be considered under any circumstances. The EMD will be returned to the unsuccessful tenderer as early as possible. However, no interest shall be payable on the EMD.

2.3 The EMD of Rs.6000/- in respect of successful tenderer will be returned on submission of performance security deposit at the rate of 3% of the total contract value in the form of Account Payee Demand Draft, Fixed Deposit Receipt form or Bank Guarantee from any Commercial Bank drawn in favour of DDO, Ministry of Earth Sciences, Block-12, CGO Complex, Lodi Road, New Delhi – 110 003. performance Security Deposit should be valid for a period of six months beyond the period of the contract.

2.4 In the event of refusal to accept the contract by the successful tenderer at any stage, the EMD will be forfeited.

2.5 The Performance security deposit shall also be forfeited in the event of contravention of the conditions prescribed herein and the defaulter shall also be liable to pay the compensation for the consequential losses whatsoever may be sustained by the Government that may arise due to existence of pests in the premises of NCMRWF, including the structures and buildings at NCMRWF, Noida and publication of advertisement for inviting fresh quotations and other charges as may be levied in this connection;

2.6 The Technical bid, alongwith EMD should be placed in one sealed cover and superscribed as "Technical Bid" and Financial bid should be placed in another sealed cover superscribed "Financial bid". Both the covers should be placed in a bigger sealed envelope which should be superscribed as "Quotation for pest/rodent control/anti termite treatment at NCMRWF, Noida"

2.7 Each page of the technical and financial bid should be signed by the director/proprietor/authorized signatory alongwith seal of the firm. In case

the tender documents are signed by the authorized signatory, letter authorizing such signatory should form part of the technical bid.

2.8 Incomplete quotations and the quotations without E.M.D. shall be rejected summarily without assigning separate reasons thereto; Tenders will be opened on 15.7.2011 at 3.00p.m. in the Conference Room of NCMRWF, Noida in the presence of representative of the tenderers, if present.

2.9 No advance payment shall be made on account of service/s to be provided under this Contract;

2.10 Payment shall be made on quarterly basis on submission of pre-receipted bill on quarterly basis, in triplicate, along with work completion report given by NCMRWF to the extent of apportioned amount per quarter of the approved quotation may be submitted to Section Officer, NCMRWF, A-50, Institutional Area, Phase-II, Sector-62, Noida. The bill amount will be paid after deducting TDS etc. as applicable and in force.

2.11 The technical representative of successful tenderer shall attend to the complaints, if any, within 24 hrs, including public and closed holidays, as and when reported to them about the occurrence of pests etc. in the Offices/premises of NCMRWF, Noida, failing which 10% amount of agreed / approved quotation shall be deducted;

2.12 The premises, structures and building at the above address in which the Pest/Rodent Control Treatment/Anti Termite Treatment as mentioned in this Offer Documents will be available for inspection/assessment by the Tenderer on any working day between 9.00 a.m. & 4.00 p.m.

2.13 The Tenderer shall furnish self attested copies of the following documents, failing which the quotation of the tenderer shall not be considered:

- I. Valid license to sell, stock or exhibit for sale or distribution of insecticides;
- II. Copy of latest IT Return, PAN/TAN/VAT Registration Number
- III. Shop & Establishment License;

2.14 The contractor shall make his own arrangement for transport of personnel, material at his own cost and expenses and furnish all materials, labours, supervisors, apparatus, conveyance and every other item/inventory for the execution of the work covered by this Contract to the full satisfaction of NCMRWF;

2.15. The contractor shall be responsible to carry out the work in the approved manner and in way conforming to the relevant Acts, Rules and Regulations and other Statutory requirements;

2.16 The offer by the Contractor shall be deemed valid for 90 days from the opening of the Tender and no Tenderer can withdraw or revoke his Offer or revise his quoted rates within the said period of 90 days under any circumstances within or beyond the control of himself. In case of withdrawal or revocation of the offer within the validity period, the EMD shall be forfeited in favour of Govt. of India.

2.17 The Director, NCMRWF or any other Officer nominated by the Director for this purpose reserves the right to cancel/reject any of the tender or all the tenders with or without assigning any reason thereto;

3.0 **ARBITRATION:**

3.1 In the event of any dispute or difference relating to the interpretation and application of the provisions of the contracts, such dispute or difference shall be referred by either party to the Arbitration of one of the Arbitrators in the Ministry of Earth Sciences to be nominated by the Secretary to the Government of India in charge of the Ministry of Earth Sciences. The award of the Arbitrator shall be binding upon the parties to the dispute, provided, however, any party aggrieved by such award may make a further reference for setting aside or revision of the award to the Law Secretary, Department of Legal Affairs, Ministry of Law & Justice, Government of India. Upon such reference the dispute shall be decided by the Law Secretary or the Special Secretary/Additional Secretary when so authorised by the Law Secretary, whose decision shall bind the Parties finally and conclusively. The parties to the dispute will share equally the cost of arbitration as intimated by the Arbitrator.”

(T.R. Gill)
Deputy Secretary to the Govt. of India

NATIONAL CENTRE FOR MEDIUM RANGE WEATHER FORECASTING

Quotations for Comprehensive Pest/Rodent Control Treatment/Anti termite treatment for building/ structures of NCMRWF complex, Noida

TECHNICAL BID FORMAT

| Sl.No. | Particulars | |
|--------|---|--|
| 1. | Name of the Firm | |
| 2. | Complete Address | |
| 3. | Contact person with designation | |
| 4. | Telephone Number & other contact details | Office _____ Shop _____ Residence _____ FAX _____ E-mail _____ |
| 5. | Details of valid license to sell/stock/or exhibits for sale or distribution of insecticides (self attested copy to be enclosed) | |
| 6. | PAN No. (self attested copy to be enclosed) | |
| 7. | TIN No (self attested copy to be enclosed) | |
| 8. | Service Tax No. (self attested copy to be enclosed) | |
| 9. | CST No. (self attested copy to be enclosed) | |
| 10. | Experience criteria: a) Three similar completed works costing not less than 1,18,128/- each as on 31.3.2011; OR b) Two similar completed works costing not less than 1,47,660/- each as on 31.3.2011; OR c) One similar completed work costing not less than Rs. 2,36,200/- as on 31.3.2011 (self attested duly work completion certificate to be enclosed) | |
| 11. | Earnest Money Deposit of Rs. 6000/- | EMD vide No. _____ Dated _____ Amt _____ Bank _____ |

Date

Signature and Seal
Name
Designation
Address

NATIONAL CENTRE FOR MEDIUM RANGE WEATHER FORECASTING

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FINANCIAL BID FORMAT

NAME OF THE FIRM _____

ADDRESS _____

Telephone/FAX/E-mail _____

| Description | Frequency | Location | Area (sq. Mtrs..) | Monthly rate (Rs.) |
|--|-------------|--|-------------------|--------------------|
| Comprehensive Pest/Rodent Control Treatment/Anti termite treatment | Fortnightly | A-50, Institutional Area, Phase-II, Sector-62, Noida | 10700 (Approx) | |
| | | | | |

Note: Taxes and other levies, if any, should be indicated separately

Date

Signature of the tenderer with Seal

Name

Address

