

NCMRWF, Noida

**Notice Inviting Tenders for supply newspapers and magazines
in NCMRWF's Library.**

NCMRWF, Noida

**Last date of Submission of Quotation: 15.12.2023
Opening date and Time of quotation: 15.12.2023 at 2:00 PM**

F.No.-NMRF/15/03/2011-LIB (E-392)
Ministry of Earth Sciences
National Centre for Medium Range Weather Forecasting

A-50, Sector-62
Noida-201309
Dated: 15/11/2023

NOTICE INVITING TENDER (NIT)

Inviting tender for supply of Newspapers/Magazines (India and Foreign) at National Centre for Medium Range and Weather Forecasting, Ministry of earth Science, A-50, Institutional Area, Sector-62, Noida (UP) - 201309 for the Calendar year 2024 .

1. Quotations are invited from the reputed Firms/Company engaged in supply of Newspapers/Magazines (Indian and Foreign) at National Centre for Medium Range and Weather Forecasting, Ministry of earth Science, A-50, Institutional Area, Sector-62, Noida (UP) - 201309 for the Calendar year **2024**.
2. Interested firms may please send their quotations to the office of the Deputy Secretary, Government of India at NCMRWF. The last date of submission of quotations is **15.12.2023 at 12.00 hrs**. For further details may be seen at the website i.e. National Centre for Medium Range and Weather Forecasting, www.ncmrwf.gov in Noida-62 of under the section "Tenders/Auctions". Quotations received after stipulated date and time shall not be entertained. The quotations will be opened after 2 PM on the same date i.e. **15.12.2023** at the NCMRWF, Noida.
3. Incomplete or conditional tenders will not be entertained. The tenders of those firms will be entertained who deposit the **Rs. 250/-** (Rupees Two Hundred Fifty Only) as tender cost in the form of Demand Draft in favor of **DDO, NCMRWF** payable at **New Delhi** along with their Bid. Successful bidder have to deposit the EMD/performance security of **Rs. 5000/-** in the form of Demand Draft in favor of **DDO, NCMRWF** payable at **New Delhi** having validity beyond 90 days from the date of advertisement of the contract on the CPP to meet all the contractual obligations. The EMD/security deposit will not carry any interest on it and shall be refunded after completion of tenure.

Terms and Conditions:

- I. Registered Office or one of the Branch Office of The Company /Firm/Agency should be located in Delhi NCR.
- II. The Company /Firm/Agency should have at least 3 (three) years' experience in the field of supply of newspapers and magazines in Ministries/Central/State Government Departments, PSUs, Nationalized Banks etc. with at least three year's proof duly supported by documentary evidence and which should be enclosed with the bid.
- III. The Company /Firm/Agency should be registered.
- IV. Copy of PAN Card (If any).
- V. The Company /Firm/Agency should submit the technical Bid in prescribed Performa as per Annexure "A" with attested copies of requisite documents.
- VI. Having minimum turnover of **Rs. 25 Thousands to 2.5 Lakhs** per year during each of the Last three years (proof has to be attached).
- VII. The Supply Orders of Magazines & Newspapers will be issued as per the requirement of the Institute. The successful supplier will have to meet all the requirements of the Department immediately on the receipt of the supply order, either telephonically or on written requests.
- VIII. It may be noted that the quantity of Hindi/English & Other Languages Newspapers and magazines may be increased /decreased as per the requirement of the NCMRWF in future.
- IX. Print Price or combo price is applicable appearing on Newspapers and magazines should be used for payment and three copies of each bill duly pre-receipted and signed on revenue stamp must be submitted in the first week of every month.
- X. The supplier shall have to start supply of all magazines and newspapers within 1 week from the date of given supply order.
- XI. The contract shall remain in force for a period of one year i.e. from **01 January 2024 to 31 December 2024 which** can be extended for another one year on the same terms and conditions, subject to satisfactory service. The delivery of the Newspapers and magazines will have to be made to the reception or main gate of the Centre before **8:30 A.M.** every day.
- XII. Interested firm to supply Newspapers/ Magazines to the National Centre for Medium Range Weather Forecasting's Library, A-50, Institutional Area, Sector-62, Noida-201309 (UP) for the use of Library as per terms and conditions cited above, you are requested to quote your % discount / Service charge etc.
- XIII. The National Centre for Medium Range Weather Forecasting reserves its right to terminate the contract at any time without assigning any reason. The contractor will not be entitled to claim any compensation against such termination.
- XIV. All matters/disputes pertaining to the tender and rest of the contract shall be settled by the Head (NCMRWF) or an officer nominated by the Head for the purpose. The contract terms are interpretable under applicable Indian Laws.

XV. In case of non-adherence with the Terms & Conditions, 10% of the value of the Newspapers/Magazine or the bills may be deducted as penalty.

Your Faithfully,

Devendra Singh Parihar
Deputy Secretary, Govt. Of India
E-mail: devendra.parihar@nic.in
Ph- 120-2419480

Financial Bid:

The Financial Bid should contain the rate against on each newspapers and magazines as per Annexure "A" and the bidders have to submit the Financial Bid as per attached Performa, if not, the tender would be out rightly rejected. The format in which the information has to furnish is as under:

List of Newspapers Required

S.N.	Name of Newspaper	No. of copy	Rate
1.	Amar Ujala	1	
2.	Dainik Jagran	1	
3.	The Economic Times (English)	1	
4.	The Indian Express	1	
5.	The Hindu	1	
6.	Hindustan Times (English)	1	
7.	Hindustan (Hindi)	1	
8.	Rashtriya Sahara	1	
9.	Employment Newspaper (English)	1	
10.	The Times of India	1	
11.	Navbharat Times (Hindi)	1	
12.	Dainik Bhaskar (Hindi)	1	

List of Magazines Required

S.N.	Name of The Magazines	Language	Periodicity	No. of Copy	Rate
1	Ajkal	Hindi	Monthly	1	
2	Auto Expo	English	Monthly	1	
3	Business Today	English	Fortnightly	1	
4	Champak	English	Fortnightly	1	
5	Chronicle	Hindi	Monthly	1	
6	Competition Refresher	English	Monthly	1	
7	Competition Success Review	English	Monthly	1	
8	Discover India	English	Monthly	1	
9	Grah lakshmi	Hindi	Monthly	1	
10	Grahshobha	Hindi	Fortnightly	1	
11	India Today	English	Weekly	1	
12	India Today (Hindi)	Hindi	Weekly	1	
13	Junior Science Refresher	English	Monthly	1	
14	Mathematics Today	English	Monthly	1	
15	Nanhe Samrat	Hindi	Monthly	1	
16	Outlook	Hindi	Fortnightly	1	
17	Pratiyogita Darpank	Hindi	Monthly	1	
18	Pratiyogita Kiran	Hindi	Monthly	1	
19	Reader's Digest	English	Monthly	1	
20	Sarita	Hindi	Monthly	1	
21	Sport Star	English	Weekly	1	
22	The Education Today	English	Monthly	1	
23	The Week	English	Weekly	1	
24	Vigyan Pragati	Hindi	Monthly	1	

25	Yojna	English	Monthly	1	
26	Yojna	Hindi	Monthly	1	
27	Chemistry Today	English	Monthly	1	
28	Physics Today	English	Monthly	1	
29	Pratiyogita Darpan	Hindi	Monthly	1	
30	PC Quest	English	Monthly	1	
31	Computer Today	English	Monthly	1	
32	Open Source for you	English	Monthly	1	

Details of following information and terms and conditions:

Name of the Vendor/Supplier (in Block Letters)	
Address for Correspondence	
Name of Contact Person	
Phone/Mobile no.	
E-mail Id	
Trade License No. (enclose copy) if any	
GST Number (If any)	
PAN (enclose copy) If any	
Experience in this field in Ministries/ Central/ State Government Departments, PSUs, Nationalized Banks Etc. with at least three year's proof duly supported by Documentary evidence and which should be enclosed.	
Bank Account Detail	Name of the Bank: Branch : A/C No. : Type of A/C : IFSC Code :

Declaration by the Vendor / Supplier

I hereby declare,
S/o D/o

.....
am interested to supply Newspaper and magazines to National Centre for Medium Range Weather Forecasting , Sector-62, Noida-201309 . I have read all the terms & condition as laid down by National Centre for Medium Range Weather Forecasting Library and will abide by all the conditions.

Date:
Place:

Signature with Seal